

# RECORD OF PROCEEDINGS

Minutes of the Riverside City Council Meeting

Held on Thursday, August 18, 2022

**CALL TO ORDER:** Mayor Williams called the Riverside, Ohio City Council Meeting to order at 6:00 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

**ROLL CALL:** Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, present; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present was as follows: Josh Rauch, City Manager; Chris Lohr, Assistant City Manager; Tom Garrett, Finance Director; Frank Robinson, Police Chief; Dalma Grandjean, Law Director; and Katie Lewallen, Clerk of Council.

**EXCUSE ABSENT MEMBERS:** No council members were absent.

**ADDITIONS OR CORRECTIONS TO AGENDA:** No changes were made to the agenda.

**APPROVAL OF AGENDA:** Ms. Lommatzsch moved, seconded by Mr. Maxfield, to approve the agenda. All were in favor. **Motion carried.**

**PLEDGE OF ALLEGIANCE:** Mayor Williams led the pledge of allegiance.

**MINUTES:** Mr. Joseph moved, seconded by Mrs. Franklin, to approve the minutes of the August 4, 2022, council business meeting. All were in favor. **Motion carried.**

**LIQUOR LICENSE:** City council had no objection to the change of corporate stock ownership of Pla Mor Bowling Lanes, Inc., 4901 Linden Avenue, Riverside, OH 45431, which no longer exists as it has been purchased and is used as a dog training facility.

**WRITTEN CITIZEN PETITIONS:** Mayor Williams stated any citizen wishing to speak should fill out a petition found at the back of the room and turn it in to the clerk.

## DEPARTMENT UPDATES:

**A) Finance Department** – Mr. Garrett stated finance reports were in the packet and are on the website. Income tax is pretty much where it has been planned for the year. August is coming in above what was planned. They are sending out invoices for curb repairs on Honeyleaf and nearby streets; slightly more than half of those property owners have paid the assessments. He will be preparing assessments for those that remain. He stated they have been doing training sessions for the new finance software having completed the accounting modules and working on payroll next week. Mr. Joseph asked if the August income tax is without the third payment or is it where they are as of the 18<sup>th</sup>. Mr. Rauch replied that is where they currently sit. Brief discussion was held on payments advanced and received.

**B) Administration Department** – Chris Lohr provided an update on council's accounts being upgraded to Office 365. He stated he will need to get with each of them to make sure they can sign in on their cell phones and Surface Pros as they are still moving accounts. Mrs.

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Franklin stated they need to know their original password they used on the web because once the transition happens, they can't go back and recover.

**C) Community Development Department/City Manager Report** – Mr. Rauch welcomed Mr. Lane Frost who has recently been hired for Community Development as he is working the front desk and helping out with permit intake and customer relations. His role will increase with economic development. He stated that nuisance and property maintenance enforcement was discussed with planning commission. Ms. Holt is working to clean up some existing codes to make it clearer for residents and for staff about how to go about the enforcement process for those type of things. It will go back to planning commission then to council. He stated the September 8, 2022, work session is going to be moved to the September 22, 2022, where he will spend most of the time on stormwater/stormwater utility related items. He has begun pulling together the 2023 budget model. They are doing their best to forecast out how they will look through the end of the year. He will keep updating forecasts monthly. He plans to have it out to department heads no later than the end of next week, and then he will work with the citizen's budget committee to have a draft budget and brief document that explains more concisely where the money comes from and where it goes and how they are allocating resources. It may not be as detailed as a department by department chapter, but they will build to that after getting the new finance software in place. He will have something to council by mid-October.

**PUBLIC COMMENT ON AGENDA ITEMS:** No requests to comment were received.

## OLD BUSINESS

### A. ORDINANCES

- I) Ordinance No. 22-O-804 – An ordinance to rename and repurpose City Fund 227, commonly known as the School Construction Fund, and declaring an emergency. (2<sup>nd</sup> reading, public hearing, and adoption)**

Mr. Rauch stated this is an administrative renaming of a fund to receive opioid settlement funds from the state.

Deputy Mayor Denning moved, seconded by Mr. Joseph, to approve the second reading of Ordinance No. 22-O-798. The clerk read the ordinance by title only.

Mayor Williams opened the public hearing at 6:11 pm. No one came forward. Mayor Williams closed the public hearing at 6:12 pm.

Roll call went as follows: Mr. Denning, yes; Mr. Maxfield, yes; Mrs. Franklin; Ms. Fry, yes; Mr. Joseph, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes. **Motion carried.**

## NEW BUSINESS

### A. ORDINANCES

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Riverside, OH

- I) **Ordinance No. 22-O-805 – An ordinance adding New Chapter 1505 – Fire Safety Equipment and Facilities, which include new Section 1505.01, Hydrant Location, Number, and Approval; and new Section 1505.03, Fire Hydrant Placement and Standards, to the Codified Ordinances of the City of Riverside, Ohio. (1<sup>st</sup> reading)**

Mr. Rauch stated this is additional code to help flesh out some items described in the Ohio Administrative Code for fire and the appendices recently adopted. It provides guidance on hydrant spacing and number so that when new developments come to the community, they are able to require the most current standards.

Deputy Mayor Denning moved, seconded by Ms. Lommatzsch, to approve the first reading of Ordinance No. 22-O-805. The clerk read the ordinance by title only.

Roll call went as follows: Mr. Denning, yes; Ms. Lommatzsch, yes; Mrs. Franklin, yes; Ms. Fry; Mr. Joseph, yes; Mr. Maxfield, yes; and Mayor Williams, yes. **Motion carried.**

## B. RESOLUTIONS

- I) **Resolution No. 22-R-2784 – A resolution by the Riverside City Council authorizing the assessment of delinquent charges for the cutting and removal of weeds, vegetation, grass and/or debris to be placed on the Montgomery County Property Tax Duplicate.**

Mr. Rauch stated this resolution and the next are housekeeping resolutions that itemize properties where they need to apply tax assessments for those who have not paid fines or fees related to grass or nuisance abatement. He stated that if someone comes in and pays the fine, they will take them off the list before they submit it to the county. If they have certified them to the county needing to be assessed, they will have to go to the county to pay the fees.

Deputy Mayor Denning moved, seconded by Mr. Joseph, to approve Resolution No. 22-R-2784.

All were in favor. **Motion carried.**

- II) **Resolution No. 22-R-2785 - A resolution by the Riverside City Council Authorizing the assessment of delinquent fines imposed for failure to comply with an order made under the Riverside Unified Development Ordinance.**

Mr. Maxfield moved, seconded by Mrs. Franklin, to approve Resolution No. 22-R-2785.

All were in favor. **Motion carried.**

- III) **Resolution No. 22-R-2786 - A resolution authorizing the city manager to enter into an agreement with Oakes Tree Development and the City of Huber Heights, Ohio regarding an expansion of Thomas Cloud Park.**



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Mr. Rauch stated this resolution that authorizes the city to engage with Huber Heights and Oakes Tree Development should they enter into an agreement to sell property and expand Thomas Cloud Park. The city would participate in conversations on how best to accomplish that and reserve access for residents. There is no financial obligation on the city's part.

Deputy Mayor Denning moved, seconded by Mrs. Franklin, to approve Resolution No. 22-R-2786.

All were in favor. **Motion carried.**

**IV) Resolution No. 22-R-2787 - A resolution authorizing the city manager to enter into a Memorandum of Understanding with Mad River Local Schools to establish and appoint a school resource officer.**

Mr. Rauch stated this resolution is the MOU between the City and Mad River Local Schools for the School Resource Officer.

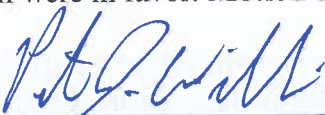
Ms. Lommatzsch moved, seconded by Mr. Maxfield, to approve Resolution No. 22-R-2787.

All were in favor. **Motion carried.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** No one wished to comment on non-agenda items.

**COUNCIL MEMBER COMMENTS:** Mr. Maxfield wished all the community school's sports teams' good luck on their games. He stated he would love to see the rivalry put back between Stebbins and Carroll. Mrs. Franklin stated the Great American Relay Race starts September 11 in California and a baton will pass all the way to New York City in support of firefighters and 9/11. Several legs will go through our county. More information can be found at [www.greatamericanrelay.com](http://www.greatamericanrelay.com). She has registered for Leg 470, which begins at Fire Station on Spinning Road running all the way to Beavercreek. They need one lead runner and ten supporting runners. They have one lead and there are still eight spots open. Mr. Joseph wished Austin a happy anniversary for six years. In 65 days, there will be a new date to celebrate. Mayor Williams thanked the people at WBI for reaching out to the city and their assistance to help with the strategic planning. He thanked the councilmembers and staff for coming together on a Saturday to do this. Ms. Lommatzsch thanked the city and people who attended the event to support the Fisher-Nightingale House. She appreciates the city's continued support of that as the city has been a city sponsor since it began nearly 20 years ago. She did receive an apology for the sound system not working well at the event.

**ADJOURNMENT:** Deputy Mayor Denning moved, seconded by Mr. Maxfield, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 6:21 pm.

  
Peter J. Williams, Mayor

  
Clerk of Council